



Redcliffe City Clay Target Club

Incorporated

Promoting Sporting Excellence & Responsible Gun Ownership

15th February 2012

Dear Valued Member,

The year 2011 was a year of growth for the club. During 2011, two major administrative projects were undertaken by committed and qualified members of the committee to ensure the club is meeting the requirements of current legislation, financial management practices, health & safety requirements and advances in technology.

The first of these was the review of the RCCTC Constitution. This was required to ensure the club is compliant with the *Associations Incorporation Act 1981* (which has been amended 24 times since the club was incorporated) and the requirements of the *Office of Fair Trading*

The draft amended Constitution will be tabled at the AGM with a resolution from the committee for it to be adopted by the members and registered with the Office of Fair Trading

The second project was the drafting and adoption of the first ever By-Laws for RCCTC by the present committee. The By-Laws provide valuable information and guidance for the current committee on the administration and management of the club. The By-Laws are designed to assist future committees. In addition, the By-Laws provide members and visitors with a guide to their responsibilities while they are participating in club activities.

A copy of the draft amended Constitution is on the club's website (<http://redcliffectc.org>) and is also available for members to examine prior to the AGM. A copy of the By-Laws is also on the website and a copy is on the notice board adjacent to the office for the member's convenience. All members are encouraged to familiarise themselves with both the draft amended Constitution and By-Laws

Members are encouraged to contribute to the club in any capacity; either by serving on the committee, as a volunteer in the kitchen on competition days, or just helping on practice days. Voluntary work is always welcome (no matter how small) and will ensure the club grows and prospers in the future.

If you wish to serve on the committee, please arrange to be nominated and seconded at the AGM by two financial members. Nominations for committee positions can only be taken from the floor during the AGM. Members are reminded that neither proxy nominations nor votes can be accepted under the current Constitution. Election for President, Vice-President Secretary, Treasurer and four Committee members will be conducted at the AGM. Committee meetings are held on the second Saturday of each month at 9.30am prior to commencement of Saturday practice

On a final note; without you there would not be a club. Members are urged to attend the AGM and contribute to the future development and operation of the club. The AGM is your opportunity to provide suggestions, alternatives and input on issues you feel are relevant to the club's future.

Attached is the Notice and Order of Business for the Annual General Meeting.
Light refreshments will be served at the conclusion of all agenda items

Bill Slegtenhorst
President
RCCTC

Redcliffe City Clay Target Club P.O. Box 3111 Clontarf 4019